

Republic of the Philippines  
OFFICE OF THE SOLICITOR GENERAL  
134 Amorsolo St., Legaspi Village  
Makati City

PURCHASE ORDER

Supplier: <b>J CARPIO CATERING SERVICES</b>	P.O. # <b>025-05-069</b>
Address: <b>176A Tandang Sora Ave., Tandang Sora Quezon City</b>	Date: <b>May 15, 2025</b>
TIN: <b>616-999-875-00000</b>	Mode of Procurement: <b>Small Value Procurement</b>
Account No.: <b>6521016165</b>	Bank: <b>LBP - Visayas Avenue Branch</b>
Tel No. <b>8722-8632/09674739856</b>	Email: <b>jcarpiofoodandcatering@gmail.com</b>

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <b>Convergys One Building 6769 Ayala Avenue corner Salcedo Street Legaspi Village, Makati City</b>	Delivery Term: <b>At specific time (May 27-29, 2025)</b>
Date of Delivery:	Payment Term: <b>w/in 30 days upon receipt of invoice and Certificate of Completion &amp; Acceptance (Bank to Bank)</b>

Stock No.	Unit	Description	Qty.	Unit Cost	Amount
1		<b>Procurement of Food and Beverages for the "Advanced Arbitration Training for Government Officials and State-Owned Entities", Inclusive of taxes, services, delivery, and other charges.</b>			
		<i>Delivery Address: 7th Floor, Convergys One Building 6769 Ayala Avenue cor. Salcedo St. Legaspi Village, Makati City</i>			
		<b>Event Dates</b>			
		1) May 27, 2025 - 9:00am to 6:00pm	68	Php 650.00	Php 44,200.00
		2) May 28, 2025 - 9:00am to 6:00pm	68	Php 650.00	Php 44,200.00
		3) May 29, 2025 - 9:00am to 1:00pm	68	Php 500.00	Php 34,000.00
		<b>Day 1 - May 27, 2025</b>			
		<u>Participants - 58 pax</u>			
		<u>AM Snack</u>			
		> Pasta Bolognese			
	> Cheese Bread				
	> Orange Juice				
	> Brewed Coffee				
	<i>Serving Time: On or before 7:30AM</i>				
	<i>Serves in area specified by the end-users</i>				
	<u>Participants - 58 pax</u>				
	<u>Lunch</u>				
	> Beef Salpicao				
	> Honey Garlic Lemon Chicken				
	> Grilled Fish with Teriyaki Sauce				
	> Lumpiang Hubad with Peanut Sauce Half and Half Brown Sauce				
	> Steamed Rice				
	> Ube Sticky Rice				
	> Pineapple Cucumber				
	<i>Serving Time: On or before 11:50AM</i>				
	<i>Serves in area specified by the end-users</i>				
	<u>Participants - 58 pax</u>				
	<u>PM Snack</u>				
	> Baked Macaroni				
	> Toasted Bread				
	> Mango Juice				
	<i>Serving Time: On or before 2:50AM</i>				
	<i>Serves in area specified by the end-users</i>				
	<u>Resource Persons - 10 pax</u>				
	<u>AM Snack</u>				
	> Garden Salad Sandwich				
	> Fresh Fruits				
	> Bottled Water				
	> Brewed Coffee				
	<i>Serving Time: On or before 7:30AM</i>				
	<i>Serves in area specified by the end-users</i>				
	<u>Resource Persons - 10 pax</u>				
	<u>Lunch</u>				
	> Baked Fish and Chicken				
	> Salad Bar				
	> Fresh Fruits				
	> Pineapple Juice				
	<i>Serving Time: On or before 11:50AM</i>				
	<i>Serves in area specified by the end-users</i>				
	<u>Resource Persons - 10 pax</u>				
	<u>PM Snack</u>				
	> Penne Pasta Pesto Sauce				
	> Garlic Bread				
	> Bottled Water				
	<i>Serving Time: On or before 2:50AM</i>				
	<i>Serves in area specified by the end-users</i>				

Participants - 58 paxAM Snack

- > Bam I
- > Pandesal
- > House Blend Iced Tea
- > Brewed Coffee

*Serving Time: On or before 7:30AM*

*Serves in area specified by the end-users*

Participants - 58 paxLunch

- > Beef Stew
- > Hainanese Chicken Separate Sauce
- > Grilled Fish
- > Chop Suey
- > Steamed Rice
- > Mango Graham
- > Red Iced Tea

*Serving Time: On or before 11:50AM*

*Serves in area specified by the end-users*

Participants - 58 paxPM Snack

- > Tuna Pasta Baked
- > Garlic Bread
- > Blue Lemonade Juice

*Serving Time: On or before 2:50AM*

*Serves in area specified by the end-users*

Resource Persons - 10 paxAM Snack

- > Vegetable Wrap
- > Fresh Fruits
- > Bottled Water
- > Brewed Coffee

*Serving Time: On or before 7:30AM*

*Serves in area specified by the end-users*

Resource Persons - 10 paxLunch

- > Grilled Chicken Breast
- > Quinoa Rice Bowl
- > Fresh Fruits
- > Pine Orange Juice

*Serving Time: On or before 11:50AM*

*Serves in area specified by the end-users*

Resource Persons - 10 paxPM Snack

- > Pasta Pomodoro
- > Cheese Cupcake
- > Bottled Water

*Serving Time: On or before 2:50PM*

*Serves in area specified by the end-users*

Participants - 58 paxAM Snack

- > Bihon Guisado
- > Pineapple Juice
- > Brewed Coffee

*Serving Time: On or before 7:30AM*

*Serves in area specified by the end-users*

Participants - 58 paxLunch

- > Chicken Caldereta
- > Breaded Fish Fillet with Honey Mustard
- > Lumpiang Hubad with Peanut Sauce
- > Steamed Rice
- > Fresh Fruit Tropical
- > Softdrinks
- > Brewed Coffee

*Serving Time: On or before 11:50AM*

*Serves in area specified by the end-users*

Resource Persons - 10 paxAM Snack

- > Cucumber and Tomato Sandwich
- > Fresh Fruits
- > Bottled Water
- > Brewed Coffee

*Serving Time: On or before 7:30AM*

*Serves in area specified by the end-users*



	<p><u>Resource Persons - 10 pax</u></p> <p><u>Lunch</u></p> <ul style="list-style-type: none"><li>&gt; Grilled Fish and Chicken</li><li>&gt; Green Salad</li><li>&gt; Fresh Fruits</li><li>&gt; Pineapple Juice</li></ul> <p>Serving Time: On or before 11:50AM</p> <p>Serves in area specified by the end-users</p> <p><u>Other Requirements:</u></p> <ul style="list-style-type: none"><li>* No pork or blood-based ingredients.</li><li>* Free-Flowing Coffee with condiments</li><li>* Must be served in a buffet table</li><li>* Supplier should provide the tables, chairs, plates, utensils, cutleries, tissues and glasses.</li><li>* Dishes must be served in an aesthetic spread/buffet table with skirting.</li><li>* Supplier should provide food containers for any excess food.</li><li>* All left-over foods should be properly coordinated to end-user and be given to the authorized representative in a proper container.</li><li>* Supplier must provide at least two (2) properly dressed personnel / servers with name tags during the event.</li><li>* Supplier is required to provide list of employees and list of equipment to be brought inside the venue at least a day before the event.</li></ul> <p><u>Quality:</u></p> <p><i>Delicious: Meals are prepared in proper, hygienic and safe place; Big Serving; Spill-free; Freshly made (not spoiled); Delivered at specified</i></p> <p><i>Supplier should warrant that in case of spoilage and not good quality meals, they will replace and provide the same immediately, at no additional cost.</i></p> <p><i>Note: Supplier must provide option for rescheduling, and/or modification due to national and agency announcement. Further, supplier must conform to any changes with the delivery address upon actual contract implementation.</i></p> <p><i>The following documents shall be deemed to form &amp; construed as part of this agreement:</i></p> <ul style="list-style-type: none"><li>i. Request for Quotation</li><li>ii. Quotation</li><li>iii. Menu</li></ul>			
Total Amount in Words:	ONE HUNDRED TWENTY TWO THOUSAND FOUR HUNDRED PESOS ONLY	Php	122,400.00	
<p>In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.</p>				
Conforme:	<p> Clarissa Deborah G. Dormido (Signature over printed name) May 21, 2025 (Date)</p>	<p>Very truly yours,</p> <p> JESSICA L. CASTRO CAO, Administrative Division</p> <p> EDITHA R. BUENDIA Director IV, HRMAS</p>		
Funds Available:	<p> ARIEL J. UBINA Chief Accountant</p>	ALOB: 02-10101-2025-05-265	<p>This is to certify that this procurement was posted at Philgeps in compliance with RA 9184</p>	
		Amount: ₱ 122,400.00	<p> CHRISTIAN D. BUAT Admin Assistant 1, Administrative Division</p>	